



## SHEPHERD'S FLOCK

SHEPHERD OF THE LAKE LUTHERAN CHURCH  
OPEN HEARTS. OPEN MINDS. OPEN TABLE.

### SHEPHERD'S FLOCK ASSISTANT PRESCHOOL TEACHER OR AIDE

Part Time Position, M - F, 12/1pm-5pm (20/25 hrs./week min) | School year calendar | Reports to Director of Shepherd's Flock Preschool

We believe every child deserves the opportunity for a high-quality educational experience. We offer physical, intellectual, emotional, social, and spiritual nurturing in a safe, Christian environment. We are seeking a Preschool Teacher to join our organization. Shepherd's Flock Preschool has an opening for a part-time Assistant Preschool Teacher or Aide, instructing children ages 4-5 years old in our full day preschool program.

#### JOB RESPONSIBILITIES

- Works under the direct supervision of the teacher.
- Helps instruct preschool-aged children in lessons and activities designed to promote intellectual and creative growth.
- Creates a fun and safe learning environment.
- Supports schedules and routines to ensure adequate lessons, physical activity, rest, and playtime.
- Maintains the health and safety of students at all times.
- Maintains a clean and well-arranged classroom according to the Department of Human Services rules.
- Attends monthly preschool staff meetings.
- Completes all required yearly in-service and training hours, including First Aid and CPR.
- Implements individual education plans, individual behavior plans, and health plans as needed.
- Implements Department of Human Services rules.
- Performs other duties as assigned by Director.

#### EDUCATION

- Assistant Teacher qualified according to the Department of Human Services <https://www.revisor.mn.gov/rules/9503.0033/> and at least 18 years old
- OR Aide qualified according to the Department of Human Services <https://www.revisor.mn.gov/rules/9503.0034/> and at least 16 years old.

#### EXPERIENCE QUALIFICATIONS

- Previous experience in childcare, teaching, or other related fields preferred.
- Passionate about working with preschool-aged children.
- Ability to build rapport with the lead teacher and the preschoolers.
- Ability to provide a nurturing classroom environment.
- Positive and patient demeanor and able to respond appropriately to children's needs.
- Ability to share your faith with children.
- Good oral and written communication skills.

All interested applicants please send your resume to:

Shepherd of the Lake Lutheran Church | Attn: Ann Janisch | North Berens Road NW Prior Lake, MN 55379  
or email [annjanisch@sollc.org](mailto:annjanisch@sollc.org)